

## EPA Official Record

**Mail ID:** 64236b59bec44f2e9dd57671eceed5a0

**From:** Aoyama, Joyce

**To:** Donahue, Linda

**Copy To:** Kahlo, Meaghan

**Delivered Date:** 06/04/2014 02:14 PM EDT

**Subject:** RE: Destruction of Records Request

**Attachments:** In-House Records Destruction Form LAB 1004b Acquisitions and Contracts, Rob Manos 6-04-14 .docx [31 KB]; 412-DEST-060414 LAB 1004b Box Contents List 6-04-14.pdf [82 KB]

Hi Linda,

Attached are the Box contents list in Versatile and an edited In-House Destruction form. I added the Versatile box # and changed the eligible destruction date to 4/01/2013. Please let me know if you have questions. Thanks!

Thank you,

Joyce Aoyama  
Regional Records Manager  
ASRC Primus Solutions  
U.S. EPA-Region 10, CON-078  
(206) 553-2595 voice; (206) 553-0714 fax

**From:** Donahue, Linda  
**Sent:** Wednesday, June 04, 2014 9:17 AM  
**To:** Aoyama, Joyce  
**Subject:** Destruction of Records Request

Joyce,

Found these old records in Rob's Office (have been performing some clean up after he retired) and we'd like to destroy them.

Please let me know if approved to do so.

Linda Donahue  
U.S.E.P.A. - Region 10 Laboratory  
7411 Beach Drive E.  
Port Orchard, WA 98366  
(360) 871-8765